



**10/21/2025
Monthly Regular Board Meeting
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MEETING MINUTES
Town of Peshtigo Monthly Board Meeting
Tuesday, September 16, 2025 at 6 p.m.

- 1) Call to order: **Chairperson Friday called the meeting to order at 6:00pm.**
- 2) Pledge of allegiance
- 3) Roll call: **Present: Chairperson Friday, Supervisor Coble, Supervisor Joy**
Not present: Supervisor Bergeson, Supervisor Wortner (stepped out to assist a vehicle that broke down on road outside of Town Hall)
- 4) Verification of proper notice: **Chairperson Friday verified.**
- 5) Approve agenda: **Approval via unanimous consent.**
- 6) Public comment (*limited to 3 minutes per person with no time donations from others, agenda items only*), start by stating name/address & agenda item(s) to be addressed: **1 heard- Julie Beyer asked why board is opening quotes for revaluation.**
Supervisor Wortner joined meeting at 6:02pm.
- 7) Announcements: **3 of 9 informational sessions have been completed by Chairperson Friday. 6 additional upcoming meetings, residents encouraged to attend- 9/24/25 and 10/9/25 at 10am, 1pm, and 6pm.**
- 8) Minute approval
 - a. Public Hearing + Regular Board Meeting 8-19-2025: **Approval via unanimous consent.**
 - b. Special Board Meeting 8-21-2025: **Motion to approve (Wortner/Joy). Chairperson Friday abstain- not present for 8/21/25 meeting. Motion carried- 3 yes.**
- 9) Reports
 - a. Fire Department: **Chief Folgert gave report. Fire Department is currently selling fundraiser raffle tickets. Winner to be drawn on Monday, November 10th.**
 - b. Constable: **Chairperson Friday gave report.**
 - c. Building Inspector: **Chairperson Friday gave report. 41 permits YTD.**
- 10) Treasurer Report/Investment Report/Budget YTD vs Actual/Budget Amendments: **Approval via unanimous consent. Motion to approve vouchers and payment of bills (Joy/Wortner). Motion carried- 4 yes.**
 - a. Approve Marinette County tax collection service: **Motion to approve (Coble/Joy). Motion carried- 4 yes.**
- 11) Open sealed quotes for revaluation with possible award: **1 sealed quote received from Accurate out of Menasha, WI. 3 services quoted, all are a "3 year blend": 1) Market adjustment \$81,600 2) Market adjustment and exterior reval \$159,600 3) Market adjustment with interior and exterior reval \$237,600. Tabled. Chairperson Friday will follow up for clarification on assessment services and bring findings back to the full board.**
- 12) Plan Commission/Comprehensive Plan update: **Chairperson updated the Comprehensive Plan is nearing completion. Open House and Public Hearing will be held on 10/21/25.**
- 13) Standing Committee updates:
 - a. Buildings & Grounds – Chairperson Coble, Vice Chairperson Bergeson: **Coble updated town is continuing to make progress on repairs, as a result of the CDBG work. Election room updates are nearing completion.**

- i. Fire hall repair quote(s): **No updates at this time.**
- ii. HVAC update – Supervisor Joy: **Joy updated on a training session with Automated Controls for the HVAC system. He stated the system is overkill for our needs. Adjustments were made, but continued high utility bills are expected.**
- b. Recycling Center – Chairperson Bergeson, Vice Chairperson Coble: **Coble updated that a sign will be made, reminding residents that they cannot take electronics once they've been brought to RC.**
- c. Roads & Ditches – Chairperson Wortner: **Wortner confirmed Town Hall parking lot repairs and Schacht Rd work are complete.**

14) PFAS contamination updates

- a. DNR: **Update on website, under water tab. Chairperson Friday attended the DNR Listening Session on 9/11/25. Slides are also updated to website, under the water tab.**
- b. Tyco/JCI: **Update on website, under water tab.**
- c. EPA Superfund designation: **Update on website, under water tab. Update includes most recent site inspection report.**
- d. Tyco Litigation: **No update. Still in litigation.**

15) Upcoming Meetings

- a. Budget Workshop – Tuesday, September 23, 2025 at 5 p.m.
- b. Regular Board Meeting – Tuesday, October 21, 2025 at 6 p.m.

16) Adjourn: **Motion to adjourn at 6:41pm (Coble/Wortner). Motion carried- 4 yes.**

Kayla Okins, Clerk 09/18/2025



MEETING MINUTES

Town of Peshtigo Special Board Meeting/Budget Workshop Tuesday, September 23, 2025 at 5 p.m.

- 1) Call to order: **Chairperson Friday called the meeting to order at 5:00pm.**
- 2) Roll call: **All present.**
Chairperson Friday, Supervisor Coble, Supervisor Wortner, Supervisor Bergeson, Supervisor Joy
- 3) Verification of proper notice: **Chairperson Friday verified.**
- 4) Approve agenda: **Motion to approve (Joy/Coble). Motion carried- 5 yes.**
- 5) Budget Workshop (the following may be discussed/acted upon in no particular order)
 - a. 2026 Fee Schedule: **Approved with no changes.**
 - b. 2026 RC Fee Schedule: **Approved with no changes.**
 - c. 2026 Employee Compensation: **Changes made- all to go into effect 01/01/2026:**
 - i. **Katherine Brandt: Motion to give COLA increase, plus 10 hours of PTO (Friday/Coble). Motion carried- 5 yes.**
 - ii. **Brendan Kaempf: Motion to increase to \$21/hour (Friday/Wortner). Motion carried- 5 yes.**
 - iii. **Jeff Maney: Motion to increase to \$24/hour (Wortner/Friday). Motion carried- 5 yes.**
 - iv. **Keith Swallow: Motion to increase to \$30/hour, 5 sick days per year (no carryover), and 3 weeks of paid vacation (with ability to carryover 1 week/year) (Wortner/Friday). Motion carried- 5 yes.**
 - d. Town Hall New Flooring: **Chairperson Friday updated that the election room carpet is complete. Quotes on hand for carpeting the remainder of building, if needed/wanted by board within next couple of months.**
 - e. Revaluation: **Motion to accept Accurate Assessment quote for full interior and exterior revaluation to be completed in 2026, for a total of \$204,000 (Friday/Coble). Motion carried- 5 yes.**
 - f. Road Maintenance Plan: **No further discussion at this time.**
 - g. Replacement of 2005 Chevy 3500: **No further discussion at this time.**
 - h. Proposed 2026 Town Budget: **Reviewed. Minimal adjustments made, with plan to review again at October Regular Board Meeting.**
- 6) Motion to Adjourn: **Motion to adjourn at 6:19pm (Coble/Bergeson). Motion carried- 5 yes.**

Kayla Okins, Clerk 09/25/2025

**Town of Peshtigo Fire Department Report to the Town Board
October 21st 2025**

9 Calls since the September 16th, 2025 Monthly Town Board meeting:

Sept. 17th	W773 Heath Lane, EMS Assist
Sept. 21 st	U.S. Hwy 41 at Flame Rd., Vehicle Crash
Sept. 23 rd	W2580 Kingston Rd. House Fire
Sept. 28 th	W454 Oakwood Beach Rd., EMS Assist
Oct. 2 nd	W2931 State Hwy 64, Vehicle Crash
Oct. 5 th	W773 Heath Lane, EMS Assist
Oct. 9 th	N1454 Keller Rd., Mobile Home Fire
Oct. 9 th	N5649 State Hwy 180, House Fire Assist (MABAS)
Oct. 13 th	N2981 Schacht Rd., Mattress Fire

Apparatus and Equipment Status:

- Construction of our new fire engine is underway at Pierce Mfg. in Appleton with the cab already fabricated and sent to paint.
- Both fire engines passed their annually required pump tests that were conducted on site by Jefferson Fire Safety.
- Our new Maytag washer-extractor remains out of service pending warranty repairs.

Training:

- Chief Folgert and Asst. Chief Seils attended fire investigation training conducted by an agent from the DCI – Fire Marshall's office.
- Last Monday evening's training drill was conducted at 180 Auto Towing and Recovery. Several vehicles and a school bus were used for extrication training. Nine firefighters participated.

Fire Prevention, Education and Community Involvement:

- Participated in the Peshtigo Historical Days parade with three trucks on Sept. 27th.
- Two students received rides to school in a fire engine as part of National Fire Prevention Week activities. Their names were drawn during Fall Family Funfest at The Forgotten Fire Winery on October 5th.
- No new requests received for free smoke alarms. These are still available to town residents.

Fund Raising & Donations:

- Tickets are still available for our Fall Sports Raffle to help with the purchase of equipment for the new fire engine. Ten prizes are available. Raffle tickets are \$20 each or six for \$100.
- TOPFD Supporter T-Shirts are now being sold for \$25 each to help raise funds for the purchase of equipment for our new engine.
- \$500 Donation received from Cans for Kids

- \$500 Donation received from Jill Bedwell in memory of her mother, Sheri Behnke.
- New Humminbird graph for our rescue boat was donated and installed by Lakeside Powersports and A & K Bait & Tackle.

Personnel:

- One firefighter has been removed from our roster due to inactivity over the past two years.
- One firefighter remains on light duty for several more months due to a non-work-related injury.
- **Andrew Glaszcz** has completed Entry Level Firefighter training through NWTC.
- Our roster is down to 20 volunteer firefighters. We are currently accepting applications.

Mike Folgert
Fire Chief



September 2025 Constable Report

09/02	Stray cat
09/03	Animal abuse
09/04	Noise complaint (shooting)
09/08	Animal abuse
09/13	Gun fire
09/14	Gun fire
09/20	Stray dog
09/22	Stray dog
09/30	Injured cat



TREASURER'S REPORT
September 2025

		Begin	Deposits/Interest	Withdrawals	Ending	Outstanding Receipts	Outstanding Deposits	Register Balance
BMO Checking Account	7013	57,427.66	204,750.54	(234,669.10)	27,509.10	(5,052.82)		22,456.28
BMO Payroll Checking	7734	6,702.34	18,603.00	(18,416.03)	6,889.31	(4,762.74)		2,126.57
BMO Plantinum MM	6811	290,100.31	491.75	(35,860.45)	254,731.61			254,731.61
BANK TOTALS		354,230.31	223,845.29	(288,945.58)	289,130.02	(9,815.56)	-	279,314.46
PNB Checking - CDBG		8.71	-	-	8.71	-	-	-
Change Fund		215.00	-	-	215.00	-	-	-
Fire Dept Equipment		279.72	1.00	-	280.72			
Fire Truck		172,507.94	617.17		173,125.11			
Roads		272,983.91	976.63	-	273,960.54			
Capital Outlay - Mach & Equip		55,258.72	197.69		55,456.41			
Recycling		12,862.97	46.02		12,908.99			
Revaluation		50,521.52	180.75		50,702.27			
ARPA		45.55	0.16		45.71			
LGIP TOTAL		564,460.33	2,019.42	-	566,479.75	-	-	-
BMO CD					-	-	-	-
BMO CD Fire Dept.		163,800.99	2,527.93	(166,328.92)	-	-	-	-
TOTAL CASH & INVESTMENTS		1,082,715.34	228,392.64	(455,274.50)	855,833.48	(9,815.56)	-	846,017.92

Jodi Maney
Treasurer
toptreasurer@townofpeshtigo.org



N3587 County Road C
Pulaski, WI 54162
920.373.7594
procheckwi@gmail.com

October 1, 2025

Town of Peshtigo
Kayla Okins, Clerk
W2435 Old Peshtigo Rd
Marinette, WI 54143

Dear Kayla,

Please accept this letter as my formal resignation from my contracted position of building inspector, effective end of day, October 31st, 2025.

I truly appreciate the opportunity to work with you and other Town Staff over the past couple of years. Please understand that this has been a difficult decision but is what is best for me and my family.

I would like to offer to finish any open projects which I have permitted and any that are received in the interim, that may extend past the above date if the Town will allow.

Sincerely,

A handwritten signature in black ink, appearing to read "Bryan Lauritzen", written in a cursive style.

Bryan Lauritzen
ProCheck Inspections, LLC



2026 Heart Run/Walk (Emplify Health by Bellin)

From Cleven, Brian D <Brian.Cleven@emplifyhealth.org>

Date Fri 10/17/2025 8:16 AM

To Town of Peshtigo Chair <topchair@townofpeshtigo.org>; Town of Peshtigo Fire <topfire@townofpeshtigo.org>

Good Morning Jennifer & Mike!

I am reaching out regarding the 2026 Heart Run/Walk and Kids Run that we plan to hold on Saturday, April 25th.

The past 4 editions have been incredibly successful with a new record of 740 participants for the 2025 edition. Support from the Town of Peshtigo and especially Mike and his team have been huge keys to the safety and success of each event!

The main Town of Peshtigo road in question is Roosevelt Road from University Drive to Radar Road from around 7:45AM until 9:30-9:45AM on Saturday, April 25th which we like to close for participant safety. Each year my family and I have placed "Neighborhood Notification" letters in the majority of the affected residents mailboxes and to my knowledge I haven't heard of any complaints so far and even have neighbors volunteering.

Last year we performed two clean-ups on Roosevelt which collected over 20 bags of trash and we are actively planning a clean up on Earth Day which falls shortly before the event.

The continued support and involvement of the Town of Peshtigo for the this Community Celebration of physical activity and heart health would be greatly appreciated!

Thank you and have a wonderful Friday!

Brian

Brian Cleven MS, ACSM-CEP, ATC, AACVPR-CCRP

Registered Clinical Exercise Physiologist, Certified Athletic Trainer

Cardiac Rehabilitation/Stress Testing

2024 ACSM Certified Professional of the Year

Race Director Bellin 5K Heart Run

Tri City Event Series Board Member

Bellin Health Marinette (Emplify Health)

2820 Roosevelt Rd. Marinette, WI 54143

715-735-2185

Brian.Cleven@emplifyhealth.org

Returned to GUY JR HUGH W

LINE	BEARING	HORIZ DIST
L1	N89°21'42"E	66.14'
L2	S4°25'09"E	33.31'
L3	N76°02'47"W	66.00'

Klema Development LLC
W 1334 Rader Road
Marinette Wisconsin 54143

RADER ROAD Assumed 66' wide



- Section Corner
- 1/16 Corner
- 1/2" iron rod and cap found
- PK nail set
- 3/4" x 18" iron rod and cap set (1.501 lb/lin ft.)

SURVEYOR'S NOTE

***Neither the Town of Peshtigo
or Marinette County is
responsiblle for the maintainance
or snow removal from RUSTIC
PINE LANE***

55
RUSTIC PINE LANE
66' wide PRIVATE ROAD for
ingress-egress and utility
installation EASEMENTS



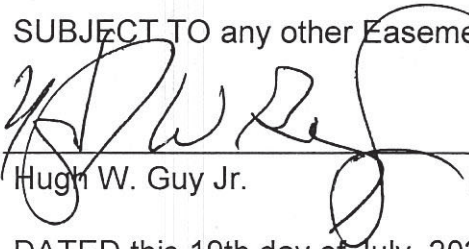
Sheet 2 of 3

RUSTIC PINE LANE

CERTIFICATE

I, Hugh W. Guy Jr, Professional Land Surveyor, hereby certify that I have under the direction of the Klema Development LLC, Owner of said land, and that I have surveyed and mapped the lands hereon described and that this map is a correct representation of all the exterior boundaries of the land surveyed. A 66.00' wide non-exclusive **PRIVATE EASEMENT ROAD** to be used for ingress-egress and utility installation. Being located in part of the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ in Section 23, Town 30 North, Range 23 East, Town of Peshtigo, Marinette County, Wisconsin. Described as follows to-wit: Commencing at the East $\frac{1}{4}$ Corner of Section 23; thence S89°22'31"W along the North line of the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 23, 725.45' to a PK nail; thence S04°25'09"E 33.31' to a $\frac{3}{4}$ " iron rod on the South line of Rader Road, said iron rod marking the PLACE OF BEGINNING of the lands hereon described; thence S04°25'09"E 296.52' to a $\frac{3}{4}$ " iron rod marking the Beginning point of a 659.39' Radius Curve to the Right, said Curve having a Central Angle of 18°22'23" and a Chord that bears S04°46'03"W 210.54' to a $\frac{3}{4}$ " iron rod marking the Ending point of said Curve; thence Southwesterly along said Curve to the Right, 211.45' to the $\frac{3}{4}$ " iron rod marking the Ending point of said Curve; thence S13°57'15"W 551.72' to a $\frac{3}{4}$ " iron rod marking the Beginning point of a 75.00' Radius Cul de Sac, the short chords around said Cul de Sac bear S17°59'36"E 79.37' to a $\frac{3}{4}$ " iron rod, S58°57'16"W 106.07' to a $\frac{3}{4}$ " iron rod, N41°12'39"W 85.68' to a $\frac{3}{4}$ " iron rod and N35°44'15"E 100.59' to a $\frac{3}{4}$ " iron rod marking the Ending point of said Cul de Sac, said point being N76°02'47"W 66.00' from the Beginning point of said Cul de Sac; thence Southeasterly, Southwesterly, Northwesterly and Northeasterly around said Cul de Sac, 402.90' to the above described $\frac{3}{4}$ " iron rod marking the Ending point of said Cul de Sac; thence N13°57'15"E 551.72' to the Beginning point of a 593.39' Radius Curve to the Left, said Curve having a Central Angle of 18°22'23" and a Chord that bears N04°46'05"E 189.47' to a $\frac{1}{2}$ " iron rod marking the Southeast Corner of a parcel described in Document Number 625007 in the Marinette County Records and the Ending point of said Curve; thence Northerly along said Curve to the Left, 190.28' to the $\frac{1}{2}$ " iron rod marking the Ending point of said Curve; thence N04°25'09"W along the East line of the parcel described in Document Number 625007, 300.88' to a $\frac{1}{2}$ " iron rod on the South line of Rader Road; thence N89°21'42"E along the South line of Rader Road, 66.14' to the place of beginning.

SUBJECT TO any other Easements and restrictions of record, if any.


 Hugh W. Guy Jr.

PLS #1301

DATED this 19th day of July, 2022.

